Online employment portals

INFOJOBS

ENTER INFOJOBS

infojobs.net

1

To look for a job and send your curriculum:

- Go to Google and search for the job portal “Infojobs” or go to infojobs.net
- Accept or Configure the “Cookie Policy”.
- Click on “Access to Candidates”.
- Select “Sign up”.

COMPLETE YOUR PROFILE

2

- Complete all the information requested to create your profile.
- Please note that information can be copied and pasted from the curriculum.
- When you complete it, you can now apply for the offers you want.

LOOK FOR JOB OFFERS

3

- To search for job offers, go to the main page by clicking on "Infojobs"
- In “I'm looking for job offers” write the job you want. For example “Hairdresser”.
- Select the city where you want to work. For example, in "Seville"
- And press the “Search” button.

CHOOSE AN OFFER

4

Choose an offer you like and click on it.

You will be able to see:

- The position.
- The name of the company.
- Some basic information about the offer.
- The requirements, that is, what they ask of you to work.
- And the job description.

CONFIRM YOUR REGISTRATION

Confirm registration

5

- Read the full offer and if you are interested, click on the “Sign up for this offer” button.
  - There are offers that have a prior questionnaire that you must complete for the company.
  - Then select your curriculum, you can attach a cover letter and click on "Confirm your registration".

You have already signed up for your first online job offer.

If you are the person selected, the company will be able to contact you by email or by call.